

RECORD REQUEST FEES

Per Minnesota Department of Health (MDH)

Client Record Requests

People Incorporated does not charge record request fees to clients who are requesting their records for the purpose of reviewing their own medical care. There will be no copying, retrieval or postage fees for these requests.

Reasonable cost-based fees plus postage may apply where a client, on their own behalf, requests that their records be sent to a third party. The rate is \$23.39 per hour for time spent copying and/or preparing the records to be sent plus postage if mailed. If the records are requested to be sent electronically, then a flat \$6.00 fee applies.

Record Request for Coordination of Care or Referral

People Incorporated does not charge fees for record requests for coordination of care and referral purposes. There will be no copying, retrieval or postage fees for these requests.

Request for Records from Third Party

Requests for client records made by a third party (i.e. insurance company, law firm, disability, etc.) are subject to retrieval and copying fees, as well as postage, in accordance with Minnesota Statute Section 144.292, subd. 6. However, these rates may be modified by state and/or federal regulations, and additional fees may apply. Record request fees by third parties must generally be paid in advance.

For 2020, the current MDH rate is \$1.44 per page plus a retrieval fee of \$19.19.*

Records Request for Workers' Compensation Case

Payment for copies of medical records that are part of a workers' compensation case may be subject to Minnesota Rules, part 5219.0300.

Contact Information

For questions about record request fees, you may contact the Record Management Assistant by email at records.request@peopleincorporated.org or by calling 651.774.0011 and requesting the Record Management Assistant.